

## **WAC 296-17A-4101 Classification 4101.**

### **4101-00 Printing, lithography, engraving, map printing and silk screening, N.O.C.**

Applies to establishments engaged in providing a variety of printing services not covered by another classification (N.O.C.) to others. Operations contemplated include, but are not limited to, the press room, assembly and staging areas, shipping departments, and delivery. *Printing*: This category covers many types of printing including offset cold press and letterpress printing. *Lithography*: This category of printing is similar to letterpress printing with the process used to transfer images to paper (stock) being the distinction. In letterpress printing the image is transferred directly from plate to stock. In lithography an additional cylinder containing a rubber blanket is used. The process is plate to blanket to stock. *Engraving*: This applies to a process wherein designs or images are incised into the surface of a material from which printing impressions can be made. *Map printing*: This applies to an end product produced by a printer rather than a specialty form of printing. *Silk screening (or screen printing)*: This applies to a specialty type of printing wherein a silk, nylon or metal screen contains the desired image and ink is forced through the screen to form the design on paper or other medium. Products produced by establishments subject to this classification include, but are not limited to, catalogs, booklets, pamphlets, brochures, books, letterhead, paper signs, and specialty invitation and business cards.

This classification excludes photographic composition or prepress work such as, but not limited to, photographic or computerized typesetting, layout, paste up, editing, proofreading, camera work and automated plate making which are to be reported separately in classification 4904. *Employees of an employer subject to this classification who have both photographic composition/prepress work duties and duties which are subject to this classification (4101) are to be reported separately in classification 4101 without a division of work hours.* This classification also excludes newspaper publishers who are to be reported separately in classification 4103 and establishments engaged in cloth printing operations which are to be reported separately in classification 3802.

### **4101-02 Rubber stamp: Manufacturing or assembly**

Applies to establishments engaged in the manufacture or assembly of all types of rubber or synthetic rubber stamps or marking devices for others. Products produced by establishments subject to this classification include, but are not limited to, date, character, name and address stamps. Stamps may be produced by hand or machine and can be made from a variety of natural or synthetic materials. Finished stamps are attached to handles or coverings purchased from others.

### **4101-03 Bookbinding**

Applies to establishments engaged in bookbinding and/or the restoration of old or damaged books using methods similar to those employed by bookbinders described by this classification. One definition of bookbinding is all further treatment of stock after printing which may include cutting, folding, trimming, gathering, stitching, gluing and casing. There are two general types of binding: Pamphlet binding and bookbinding. Pamphlet binding is used for such material as folders, booklets, catalogs and magazines. An automatic feeder carries the sheets to a folding machine. After folding, the sheets can be collated

either by hand or by machine and either saddle-wire or side-wire stitched, depending on the thickness of the material being bound. There are a number of ways to bind a book, the most common being "edition" binding, also known as hard cover or cases binding, where the papers are sewn together by specialized sewing machines. This process is used when permanence is desired. "Perfect" binding is a less expensive type of binding as it requires no sewing or stitching and uses a pliable adhesive for binding.

This classification excludes photographic composition or prepress work such as photographic or computerized typesetting, layout, paste up, editing and proofreading, camera work and automated plate making which is to be reported separately in classification 4904. *Employees of an employer subject to this classification who have both photographic composition and/or prepress duties **and** duties which are subject to this classification (4101) are to be reported in classification 4101 without a division of work hours.*

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